A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, December 7, 2006, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio.

The meeting agenda was reviewed and no changes were made.

4. **VISITORS:**
   
   Listening Session: Bill Bresin and David Gay conducted the 6 p.m. Listening Session where levy referendum materials, Q Comp, reinstating the school marching band, and attendance at the Truth in Taxation hearing were discussed.

   Girls’ Swimming Team Recognition – Activities Director Joel Olson introduced girls’ Swimming Coach Rochelle McKenzie who introduced team members of the 2006 Section 7 Team Champions. The team was also Section 7 “Academic Champions”, and Coach McKenzie was named “Section 7 Coach of the Year”.

5. **STUDENT ACHIEVEMENT:**

   Forest View Elementary School – Principal Dr. Janet Palmer explained the Crime Lab Science Residency activity that Forest View Elementary School is participating in this week. Students from grade levels 1-6 explained how they learned to evaluate evidence and clues to solve a staged crime.

   MCA Test Results – Dr. Linda Madsen and Dr. Lloyd Komatsu explained the district’s results on the Minnesota Comprehensive Assessment II tests that students took last spring.

   Positive Happenings:

   Bill Bresin announced that the Lakes Area cable station (LATV) will begin broadcasting basketball games. He also reported that the new Zamboni donated by the Hallberg Family Foundation was dedicated in a ceremony at the ice arena last Friday evening.

   Member Rapheal attended Scandia Elementary School’s annual Christmas program.
6. REPORTS:
Finance – Julie Corcoran reported that the Finance Committee reviewed the proposed 2006-07 budget adjustments and met with MMKR Auditor Aaron Nielsen who explained the 2005 audit results.
Superintendent’s report:
1) The MSBA Leadership Conference will be held January 11-12, 2007.
2) Provided the Board with an executive summary of “Estimating the Cost of an Adequate Education in Minnesota”.
3) The Q Comp plan was not approved by teachers and alternatives are being examined.

7. CONSENT AGENDA ITEMS:
Member Grafft moved, seconded by Member Kieger, to approve consent agenda items 7.1-7.4. All members voted aye and the motion carried.

7.1 Approved the Minutes of November 9 and December 5, 2006.

7.2 Approved the Bills as of December 7, 2006.

7.3 Classified Personnel:
   A. Retirement – Linda Kelley, eff. 1-19-07.
   B. Resignation:
      1. Juanita Allee – eff. 11-27-06.
      2. Angela Beckham – eff. 11-3-06.
      3. Kimberly Frye – eff. 10-31-06.
      4. Madonna Reichert – eff. 11-11-06.
      5. Renee Romero – eff. 11-1-06.
   C. Employment:
      1. Tracy Friton – eff. 11-13-06.
      2. Cynthia Lindemer – eff. 11-14-06.
      3. Susan Mihm – eff. 11-2-06.
      4. Peter Smith – eff. 11-3-06.
      5. Lacey Stuber – eff. 9-25-06.
      6. Jill Waldren – eff. 9-25-06.
      7. Jennifer Woolford – eff. 11-1-06.
   D. Transfer:
      1. Dean Boyer – to B Shift Custodian Wyoming Elem., eff. 7-17-06.
      3. Jaline Root – Sub. SAC Aide eff. 9-8-06.
E. Unpaid Leave of Absence:
4. Michelle McShane – March 27-June 7, 2007

F. Additional Hours: SAC Site Manager at Forest Lake Elem. split into 2
positions of 4.5 hr. and 5 hrs./day, 40 wk./yr., eff. 1-15-07.

7.4 Licensed Personnel:


B. Non-Curricular Position (on non-contract status):
1. Jordan Beim - .5 Head Drumline Coach and .5 Assistant Drumline Coach (FLHS)
2. John Capetz – 9th grade volunteer Basketball Coach (SW)
3. Patrick Harnett - .24 boys’ Assistant Soccer Coach (FLHS)
4. Kelly Larson – Choir Activities (SW)
5. Nancy Pechmann – Art Club Advisor (FLHS)
6. Emily Ziemer – Intermediate Destination Imagination Coach and Student Council Advisor (Scandia)

C. Transfer: Scott Urness to Senior High Dean, with three additional weeks and Dean stipend effective Nov. 13, 2006.


E. Resignation/Retirement:
1. Judi Finnes – Resign effective January 19, 2007 (18.5 yr.)
2. Cam Hedlund – Retire effective December 7, 2007 (27 yr.)

F. Employment:
2. Deborah Wall – Director of Special Education effective January 8, 2007.

7.5 Member Rapheal moved, seconded by Member Gay, to approve the 2006-08 School Health Care Services Coordinator Employment Policy.
7.6 Donations: Member Grafft moved, seconded by Member Kieger, to accept the following donations. All members voted aye and the motion carried. $25 from Mir & Shirley Verner for the ALC Mentor Program; $50 from Stephen Tally for pumpkins for Lino Lakes Elem. School; $50 from Laurie Monson for the Family Center; an outdoor school sign and $3,600 for field trips from the Forest Lake Elem. PTO, $200 from the Forest Lake Lions Club for 6th grade Youth Night prizes; $1,006 from the Forest Lake Area Partnership for Families, Inc. for the secondary SADD programs; $800 from Ham Lake Lions Club to buy instruments for the Linwood Elem. music program; $859 Audiometers for Scandia Elem. from the Scandia-Marine Lions Club.

8. OLD BUSINESS:

8.1 2005-06 Audit Results – Mr. Ken Malloy from MMKR presented the results of the 2005-06 Financial Audit. Member Grafft moved to accept the 2005-06 Financial Audit. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the audit was accepted.

The meeting recessed 8:38-8:45 p.m.

8.2 Crisis Management Policy Second Reading – Member Grafft moved, seconded by Member Kieger, to adopt the updated Crisis Management Policy #538. All members voted aye and the motion carried.

8.3 Structural Balance on Custodial Agreement – Member Grafft moved to adopt the Structural Balance Resolution on the Custodial, Maintenance, and Laundry Employee’s Contract 2006-08. The motion was seconded by Member Rapheal, all members voted aye and the resolution was adopted.

8.4 Ratify Custodial Agreement – Member Rapheal moved to ratify the Custodial, Maintenance, and Laundry Employee Agreement for July 1, 2006 to June 30, 2008. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the employment agreement was approved.

8.5 Structural Balance on Mechanics’ Agreement – Member Rapheal moved to adopt the Structural Balance Resolution on the Mechanics’ Employment Agreement 2006-08. The motion was seconded by Member Langness, all members voted aye and the resolution was adopted.
8.6 Ratify Mechanics Agreement – Member Rapheal moved to ratify the Mechanics’ Employment Agreement July 1, 2006 to June 30, 2008. The motion was seconded by Member Gay, all members voted aye and the employment agreement was approved/ratified.

8.7 Structural Balance on Bus Drivers Agreement – Member Grafft moved to adopt the Structural Balance Resolution of the Bus Drivers’ Employment Contract 2006-08. The motion was seconded by Member Langness, all members voted and the resolution was adopted.

8.8 Ratify Bus Drivers Agreement – Member Kieger moved to ratify the Bus Drivers’ Employee Agreement effective the day after Labor Day 2006 to Labor Day 2008. The motion was seconded by Member Langness, and by roll call vote all members voted aye and the employment agreement was approved/ratified.

8.9 2006-07 Budget Adjustments – Member Grafft moved to approve the recommended adjustments to the 2006-07 district Budget. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the adjustments to the district budget were approved.

9. **NEW BUSINESS:**

9.1 Boundary Change Process – Administration presented recommendations on studying school boundary changes. Following discussion, Member Grafft moved, seconded by Member Rapheal, to direct administration to provide the School Board at the February School Board Meeting, with reasons to adjust school boundaries. Public meetings could be held in March. All members voted aye and the motion carried. If a Boundary Change study committee is formed, Members Grafft and Langness volunteered to be on that committee.

9.2 Reimbursement Guidelines – First reading of the School Board Member Reimbursement Guidelines Attachment to Policy 103. This item will be placed on the next agenda for further discussion and Board action.
9.3 Travel – First reading of the Out-of-State Travel by School Board Members Policy 103B. Member Langness moved to suspend the second reading and approve the policy as presented. The motion was seconded by Member Grafft, all members voted aye and the policy was adopted.

9.4 Legislative Platform – First reading of the proposed 2007 District Legislative Platform. This item will be placed on the next agenda for further discussion and Board action.

9.5 New ESL Courses – First reading of two new English as a Second Language (ESL) Courses, Level 4C (.5 credit) and Level 4D .5 credit) for grades 7-12. This item will be placed on the next agenda for further discussion and Board action.

9.6 New Spanish Course – First reading of New World Language Course “Extended Spanish Language and Cultures I” (1 credit). This item will be placed on the next agenda for further discussion and Board action.

9.7 New FACS Course - First reading of New Family and Consumer Science Course “Advanced Sewing Techniques”. This item will be placed on the next agenda for further discussion and Board action.

9.8 Increase 8th Grade Science Credits – First reading of a proposal to increase 8th grade Science Requirements from .5 to 1 credit. This item will be placed on the next agenda for further discussion and Board action.

10. COMMUNICATIONS: The School Board reviewed upcoming calendar dates and acknowledged communications. There will be a Special School Board Meeting December 14, 2006 at 7 pm to approve the Levy payable 2007.

As there was no further business, Member Grafft moved, seconded by Member Rapheal, to adjourn the meeting at 10:00 p.m. All members voted aye and the meeting adjourned.

Bill Bresin                                      President       Rob Rapheal                                      Clerk