The organizational meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Superintendent Lynn Steenblock at 7:00 p.m. on Thursday, January 4, 2007, at the School District Offices. The Superintendent called the roll and the following members were present: Bill Bresin, Julie Corcoran, Dan Kieger, David Gay, Joe Grafft, Eric Langness, Robert Rapheal, and Superintendent Lynn Steenblock, ex officio.

3. ELECTION OF SCHOOL BOARD OFFICERS FOR 2007:

President – Superintendent Steenblock opened the floor to nominations for School Board President. Member Grafft nominated Bill Bresin. Member Langness nominated Joe Grafft, whereby Joe Grafft declined the nomination. As there were no further nominations, Member Grafft moved, seconded by Member Kieger, to elect Bill Bresin as Board President for 2007. Members Bresin, Corcoran, Gay, Grafft, Kieger and Rapheal voted aye. Member Langness voted no. Bill Bresin was elected Board President for 2007.

The remainder of the meeting was conducted by President Bresin.

Vice-President – Member Rapheal nominated Joe Grafft for the position of School Board Vice-President. There were no further nominations. A vote was taken and all Board Members voted aye, and a unanimous ballot was cast for Joe Grafft to serve as Board Vice-President for 2007.

Clerk – Member Grafft nominated Rob Rapheal to the position of School Board Clerk. As there were no further nominations, a vote was taken and all Board Members voted aye, and a unanimous ballot was cast for Rob Rapheal to serve as Board Clerk for 2007.

Treasurer – Member Grafft nominated Julie Corcoran to the position of School Board Treasurer. As there were no further nominations, a vote was taken and all Board Members voted aye, and a unanimous ballot was cast for Julie Corcoran to serve as Board Treasurer for 2007.

4. AGENDA REVIEW - The meeting agenda was reviewed and no changes were made.

5. VISITORS:

Katie Simons addressed the School Board on the MCA results mailing sent out last fall. She urged administration to use this opportunity in future mailings to better explain the MCA tests to parents and the community.
Aaron Frederickson requested that the Centennial Soccer Club be allowed to provide their club brochures to Forest Lake Area School District students at Lino Lakes Elementary School. Following discussion, Member Langness moved to deny the request and send this issue to the Policy Committee for discussion. Member Kieger seconded the motion, all members voted aye and the motion carried.

Listening Session – David Gay and Eric Langness reported that five people attended the Listening Session where marching band, the school calendar, senior high traffic flow, and volunteer background checks were discussed.

6. **STUDENT ACHIEVEMENT:**

- Olweus Program Update – Carolyn Latady gave an update on the Olweus bullying reduction pilot program being conducted this year at Forest Lake and Forest View Elementary Schools, and Century and Southwest Junior High Schools.

- Century Junior High – Principal Ben Lewis and Counselor Eric Stang gave a presentation on how the Olweus program is going at Century Junior High since it was implemented last fall, and nine 9th grade students performed a skit portraying a bullying situation.

- Positive Happenings:

  Bill Bresin reported that LATV has been successfully broadcasting basketball games, and have decided to also broadcast wrestling and girls’ gymnastics meets.

  Dan Kieger announced that ALC Principal Gayle McGrane has been invited to participate in a national dialogue on student alternative learning in Washington D.C.

7. **REPORTS:**

Buildings & Grounds & Finance Committees – These meetings were cancelled December 14 due to a family emergency of the committee leader. He did communicate with committee members and email the meeting materials to the members afterwards.

Communications – Eric Langness reported that the Communications Committee discussed the Strategic Plan strategies #3 and #7 as they relate to communications.

Policy – Rob Rapheal reported that the Policy Committee discussed the Harassment & Violence Policy 425 and employee policies.

Staff Welfare – Bill Bresin reported that the committee discussed Q Comp, Strategic Plan strategies, and “Schedule C” (extra-curricular supplementary pay schedule in the FLEA contract).

Superintendent’s Report: 1) The MSBA Leadership Conference will be held next week at the Minneapolis Convention Center. 2) TIES’ Exceptional Teachers this year are Lee Anne Brockman and Mike Miron. 3) The senior high Construction Trades program house building project is just about done. 4) The topic of volunteer/chaperone background checks will be reviewed by the Policy Committee.
8. CONSENT AGENDA ITEMS: Member Grafft moved to approve Consent Agenda Items 8.1-8.4 and 8.6-8.14. The motion was seconded by Member Langness, all members voted aye and the motion carried.

8.1 Minutes – approved the Meeting Minutes of December 7 and 14, 2006.

8.2 Approved the bills as of January 4, 2007.

8.3 Approved Classified Personnel:
   A. Resignation:
      1. Amber Lesney - eff. 12-15-06
      2. Rox Ann Pochay – eff. 1-15-07
   B. Termination: Michelle Alexander – eff. 1-4-07/
   C. Employment:
      1. Rita DuFresne – eff. 1-2-07
      2. Matthew Synicyn – eff. 12-13-06
   D. Transfer:
      1. Marlene Gross – eff. 11-1-06.
      2. Mary Keily – eff. 12-13-06.
      3. Judith Merrell – eff. 10-1-06.
      4. Judy Olson – eff. 11-28-06.
   E. Leave of Absence:
   F. Additional Hours:
      1. Mary Anderson – increase hours eff. 9-5-06.
      2. Connie Carufel – increase hours eff. 9-5-06.
      3. Candice Tilton – increase hours eff. 9-5-06.

8.4 Approved Licensed Personnel:
   A. Unpaid Leave of Absence: Dana Herman – Five-year extended leave of absence beginning with the 2007-08 school year.
   B. Non-Curricular Position on non-contract status: Jordan Cox - .5 Head Drumline Coach and .5 Assistant Drumline Coach (FLHS).
   D. Employment:
      1. Joseph Kunshier – Long-term Substitute contract effective 12/21/06 (109 days)
      2. Jessica Lemke – Long-term Substitute contract effective 1/2/07 (108 days)
      3. Thomas Obiadazie – Regular contract effective 12/4/06 (122 days)
8.5 Donations: Member Grafft moved, seconded by Member Langness, to acknowledge the following donations: $500 from Patriot Bank for the ALC Yearbook, $100 from Ann Schroeder for Mrs. Retzlaff’s first grade Wyoming Elementary classroom, $3,675 in woodworking equipment for Century and Southwest Junior Highs from Robert Bohnen, $500 from FLAAA for wrestling program supplies, $773 Audiometer from the Scandia-Marine Lions Club, $200 from the Deluxe Corporation Fndn. for library books, $1,000 from the Coon Lake Community & Senior Center for Linwood Elem. musical instruments, $150 from Brian & Marty Kinder for Mr. Focht’s and Ms. Johnson’s Columbus Elementary classrooms, $350 from Brian & Janine Ketchel for Columbus Elementary Special Ed department, $500 from Herff Jones for Wyoming Elementary Student Planners, and $100 from Lakes Area Bank for the ALC Yearbook. All members voted aye and the donations were accepted.

8.6 Continued participation in Metro North ABE.


8.8 Legal Counsel – Ratwik, Roszak, & Maloney, P.A.

8.9 Doctor – Dr. Jeanne Richardson.

8.10 Fiscal Consultant – Springsted, Inc.

8.11 Meeting dates – Continue schedule of having Regular School Board Meetings on the first Thursday of each month at 7 p.m., and work sessions on the second Thursday.

8.12 Authorized use of facsimile signatures on district checks per State law and School Board policies.

8.13 Authorized the Director of Business Affairs to make electronic fund transfers, stop payment requests, approve certain claims, contracts for budgeted goods and services, and approved change orders.

8.14 Appointed Dr. Linda Madsen as the Local Education Agency (LEA) Representative for Title I, IIa, IId, III and V for the Forest Lake Area Schools.
9. ROUTINE ACTIONS:

9.1-9.6 – Member Langness moved to appoint the Board Representatives for 2007 as listed below. The motion was seconded by Member Gay, all members voted aye, and the motion carried.

   Eric Langness – Metro ECSU
   Julie Corcoran – Minnesota School Boards Association (MSBA)
   Joe Grafft – TIES
   David Gay – Minnesota State High School League (MSHSL)
   Rob Rapheal – Schools for Equity in Education (SEE)

   Curriculum Advisory Committee – David Gay, Dan Kieger, Eric Langness

9.7 Newspaper - Member Grafft moved to designate the Forest Lake TIMES as the district’s official newspaper for 2007. The motion was seconded by Member Rapheal, all members voted aye and the motion was carried.

9.8 School Board Salaries – Member Langness moved, seconded by Member Kieger, to raise School Board Salaries to $343/month and keep the President’s additional stipend at $200/year and the Clerk and Treasurer’s stipends at $100/year. By roll call vote, Member Langness voted aye, and Members Bresin, Grafft, Gay, Kieger, Corcoran and Rapheal voted no. Motion failed.

   Member Kieger moved to keep School Board salaries at $200/month and the President’s additional stipend at $200/year and the Clerk and Treasurer’s stipends at $100/year. The motion was seconded by Member Rapheal. By roll call vote Members Bresin, Corcoran, Grafft, Kieger and Rapheal voted aye. Members Gay and Langness voted no. Motion carried.

9.9 School Liaisons – Member Langness moved, seconded by Member Gay, to remove Keith Dunham’s name from the list, appoint School Board Member liaisons to the schools for 2007 as follows, and bring this item back at the June School Board Meeting for assignment for the 2007-08 school year. All members voted aye and the motion carried. The liaisons are:

   Columbus Elementary – Joe Grafft
   Forest Lake Elementary – Rob Rapheal
   Forest View Elementary – Bill Bresin
   Lino Lakes Elementary – David Gay
   Linwood Elementary – Joe Grafft
   Scandia Elementary – Eric Langness
   Wyoming Elementary – Julie Corcoran
   Central Learning Center – Dan Kieger
   Century Junior High – Rob Rapheal, Joe Grafft, David Gay
   Southwest Junior High – Bill Bresin, Dan Kieger
   Senior High – Julie Corcoran, Eric Langness, Dan Kieger
   Transportation – Dan Kieger, Joe Grafft

The meeting recessed 8:53-9:01 p.m.
10. **OLD BUSINESS:**

10.1 Bus Aides Contract Structural Balance – Member Langness moved to adopt the Structure Balance Resolution on the Bus Aides Employment Contract 2006-08. The motion was seconded by Member Kieger, and by roll call vote all members voted aye and the motion carried.

10.2 Bus Aides’ Contract – Member Langness moved to ratify the 2006-08 Bus Aides’ Employment Contract. The motion was seconded by Member Kieger, by roll call all members voted aye, and the motion carried.

10.3 SAC Contract Structural Balance – Member Gay moved to adopt the Structure Balance Resolution on the School Age Care Employment Contract 2006-08. The motion was seconded by Member Rapheal, and by roll call vote all members voted aye and the motion carried.

10.4 SAC Contract – Member Kieger moved to ratify the 2006-08 School Age Care Employment Contract. The motion was seconded by Member Langness, by roll call all members voted aye, and the motion carried.

10.5 Board Member Reimbursement Guidelines – Member Langness moved to approve the School Board Member Reimbursement Guidelines Attachment to Policy 103 effective 1/4/07. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the motion carried.

10.6 Legislative Platform – Member Grafft moved to adopt the district’s Legislative Platform for the 2007 legislative session. The motion was seconded by Member Kieger. By roll call vote, Members Bresin, Corcoran, Kieger, Grafft and Rapheal voted aye. Members Gay and Langness voted no. Motion carried.

10.7 ESL Courses - Member Grafft moved, seconded by Member Langness, to approve two new ESL courses: Level 4C and 4D. All members voted aye and the new courses were approved.

10.8 World Language Course – Member Kieger moved, seconded by Member Gay, to approve new World Language course “Extended Spanish Language and Cultures”. All members voted aye and the course was approved.

10.9 New FACS Course - Member Grafft moved, seconded by Member Langness to approve new FACS course “Advanced Sewing Techniques”. All members voted aye and the new courses were approved.
10.10 Increase 8th grade Science Requirement - Member Gay moved, seconded by Member Langness to approve increasing the 8th grade science requirement from .5 to 1 credit. All members voted aye and the motion carried.

11. NEW BUSINESS:

11.1 Harassment & Violence Policy – First reading of the Harassment and Violence Policy 425. This item will be acted on at the next School Board Meeting.

11.2 Kitchen Remodeling – Member Langness moved to refer this item back to the Buildings & Grounds Committee for further discussion and review. There was no second to the motion. Member Grafft moved to authorize bidding for the senior high kitchen remodeling project. Member Rapheal seconded the motion, all members voted aye and the motion carried.

11.3 Marching Band – The School Board discussed the marching band that was eliminated in budget reductions a number of years ago. This item will be placed on the February or March School Board Meeting Agenda for further discussion and review.

11.4 New AP History Course – First reading of a new Social Studies course: Advanced Placement World History A & B (1 credit). Member Langness moved, seconded by Member Grafft, to approve new Advanced Placement (AP) World History A & B course. All members voted aye and the motion carried.

12. The School Board reviewed upcoming calendar dates and acknowledged communications. Board Members reported receiving emails on the issue of background checks on volunteers/chaperones.

It was decided that at the February 1 Board Meeting Board Members will have the opportunity to gather at the new house built by the senior high construction trades program for a tour by the student builders. Tours will be 6-6:30 p.m. and the Listening Session will be held from 6:30-7 p.m.

Member Grafft moved, seconded by Member Langness, to move the April School Board Meeting to March 29, 2007. All members voted aye and the meeting date was changed.

Member Grafft moved, seconded by Member Langness, to move the June School Board Meeting to May 24, 2007. All members voted aye and the meeting date was changed.

As there was no further business, Member Grafft moved, seconded by Member Rapheal, to adjourn. The motion carried and the meeting was adjourned at 10:00 p.m.

Bill Bresin        President          Rob Rapheal        Clerk