INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING
June 12, 2008

From 6:30-7 p.m. the School Board held a reception for Roman Morris, 2008 National Merit Finalist, and his parents.

A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, June 12, 2008, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio.

The meeting agenda was reviewed and approvals for “Off-Site Special Education Program Location” and the “Ramp Up to Readiness Design Grant” were added to “Old Business” as items 9.12 and 9.13, respectively.

4. VISITORS:

High School Principal Steve Massey introduced and congratulated Roman Morris, a 2008 National Merit Finalist, and his parents.

FLEA President Jeremy Swensen introduced FLEA President-Elect Andy Stoyke. Mr. Stoyke will take office July 1.

Minnesota Senator Ray Vandeveer presented a resolution honoring the Forest Lake FFA Chapter for achieving over 10,000 in community service hours.

Activities Director Joel Olson introduced students and coaches from spring sports that participated in state competitions: girls and boys track, girls and boys track, and softball.

Listening Session: Members Gay and Rapheal reported that at the Listening Session people came to discuss Sharewood Forest, paraprofessional staff, school funding, and open enrollment.

5. STUDENT ACHIEVEMENT:

Three student officers from the Forest Lake FFA reported on happenings in the chapter during the 2007-08 school year.

Forest Lake High School Principal Steve Massey gave a report on college readiness and the “Ramp Up to Readiness” Bush grant program the district will be participating in the next two years.
Positive Happenings:

Member Bresin acknowledged the 2008 Forester Yearbook and Mirage literary booklet. He commented that the Commencement Ceremonies last Thursday and the May 21 Retirement Reception went well.

Member Rapheal attended the outdoor Pops Concert at the senior high and the Senior All-Night Party.

Member Kieger reported that a Linwood Elementary 4th grader donated the bike she won to a Hugo girl who lost hers in the Hugo tornado. He also reported that the Community Center walls are up and construction is progressing.

6. REPORTS:

Buildings & Grounds – Joe Grafft reported that the committee discussed Sharewood Forest, the new ice arena, and indoor air quality.

Communications – David Gay reported that the committee reviewed the 2008-09 “calendar at a glance”, information for area Realtors, discussed an on-line calendar and a web site usability survey.

Finance – Julie Corcoran reported that at the last Finance Committee meeting they reviewed the 2007-08 and 2008-09 budgets, and the enrollment report.

Policy – Dan Kieger reported that the Policy Committee had a year-end policy wrap-up discussion, heard what polices could be anticipated for next year, and had a final review of the policies on this meeting agenda.

Staff Welfare – Bill Bresin reported that the committee met on May 8 and June 5. They discussed Q Comp, a parent communication, student representation on the School Board, insurance proposals, Title 1 program changes, and budget reductions.

Superintendent’s report:

1) Summer School - there are 540 students enrolled in K-6 and 325 enrolled 7-12 this year.
2) Distributed a food service/wellness report.
3) Highlighted areas of a legislative update report.
4) We have tentative settlements with the Custodial and Bus Drivers’ 2008-2010 employment contracts.
5) The construction trades house has received no bids in three rounds of bidding.
7. **CONSENT AGENDA ITEMS:**

Member Grafft moved, seconded by Member Langness, to approve consent agenda items 7.2 and 7.4. All members voted aye and the motion carried.

7.2 Approved the bills as of June 12, 2008.

7.4 Licensed Personnel:

A. Unpaid Leave of Absence:
   1. Joe Bauer – Revise extended leave of absence to be 7/1/08 to 6/30/13.
   2. Suzanne Berry – Medical leave of absence 3/24/08 to 6/5/08.
   3. Andrea Brott – Child care leave of absence about 10/23/08 to 11/10/08.
   4. Laurie Chelgren – Child care leave of absence about 9/8/08 to 10/17/08.
   5. Tammy Dunrud – Extended leave of absence 7/1/08 to 6/30/13.
   7. Sara Heckel – Policy 415 leave of absence about 7/1/08 to 6/30/09.
  10. Jan Stauffer – Unpaid leave of absence 2 days a week for the 2007-08 school year.
  11. Lori Worrall – Child care leave of absence about 11/4/08 to 12/16/08.

B. Non-Curricular Position (on non-contract status): Kelly Larson – Activities Plus Vocal Coach (SW).

C. Change in Contract Status (effective 2008-09 school year):
   1. Mary DeFord – Release from extra hour contract assignment.
   2. Deanna Gotschall – Increase contract from .5 to .7 FTE.
   3. Andrew Marrier – Increase contract from .5 to 1.0 FTE.
   4. Terri Saffert – Increase contract from .68 to 1.0 FTE.

D. Resignation:
   1. Alecia Elfering – Resign at the end of the 2007-08 school year.
   3. Lynn Randazzo – Resign at the end of the 2007-08 school year.
   4. Pamela Robson – Resign at the end of the 2007-08 school year.

E. Employment:
   4. Pamela Mercer – Regular teaching contract including 3 extended weeks effective 2008-09 school year.
7.1 Minutes – Member Langness moved to change the words “revise/d” to “correct/ed” in the “Reports” section of the May 1, 2008 Minutes that dealt with Member Rapheal’s motion to amend the January 3, 2008 Meeting Minutes. The motion was seconded by Member Gay, all members voted aye and the May 1, 2008 minutes were amended.

7.3 Classified Personnel: Member Grafft moved to approve the following classified personnel changes. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

A. Retirement:
   1. Milton Patrick - 8-1-08.
   2. Janet Stark – eff. 8-28-08.

B. Resignation:
   1. Carol Brown – eff. 6-4-08
   2. Tiffany Buske – eff. 6-5-08
   3. Kathy Bystrom – eff. 6-4-08.
   4. James Crocket – eff. 4-22-08.
   5. Carissa Fredrickson – eff. 6-30-08.
   6. Constance Kirchoff – eff. 3-7-08.
   7. John Rue – eff. 4-21-08.

C. Terminate:
   1. Michelle Grady - eff. 4-25-08.
   2. Terri Tornio – eff. 6-9-08.
   3. Timothy Waltz - eff. 6-12-08.

D. Employment:
   1. Tracy Barron – eff. 5-6-08.
   2. Wendy Cook – eff. 4-9-08.
   3. Delary Laqua – eff. 5-8-08.
   4. Tony Nguyen – eff. 4-25-08.

E. Transfer:
   1. Ashli Alsaker – eff. 4-28-08.
   2. Antoinette Anderson – eff. 4-28-08.
   3. Judith Anderson – eff. 4-28-08.
   4. Brian Cleveland – eff. 6-9-08.
   5. Fatima Enriquez – eff. 5-9-08.
   6. James Guegel – eff. 4-29-08.
   7. Cynthia Hofmeister – eff. 6-9-08.
   8. Kevin Johnson – eff. 5-21-08.
   9. Eileen Peterson – eff. 8-19-08.

F. Leave of Absence:

G. Additional Hours:
1. Shonda Hartung – to 8 hrs./day, 178 day/yr. eff. 8-19-08.
2. Theresa Plain – to 6.25 hrs./day, 178 days/yr. eff. 4-14-08.
3. Pamela Rundhaug – to 6.5 hrs./day, 185 days/yr. eff. 8-19-08.

8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye except Member Langness who abstained. The resolution was adopted.

Donations: $250.00 From 1st State Bank of Wyoming for the Wyoming Elementary Parent Handbook Calendar; $480.08 Rug for Columbus Elementary Media Center story area from Kathy Damon; $1,850.69 from the Columbus Elementary PTO for Guided Reading Books; $50 from Karen Blackbird for two reading chairs for the Lino Lakes Elementary special education reading corner; $16,424.52 from the Columbus Elementary PTO for Five SMART Boards; $946.80 from Box Tops for Education for Wyoming Elementary educational materials; $160 from Wells Fargo Support Programs for educational materials for three Wyoming Elementary classrooms; $200 from Michele Apman for Southwest Junior High student supplies; $50 from Up to Date Bookkeeping for the ALC Yearbook; $50 from Doc Savage Productions for the ALC Yearbook; $200 Sunbeam MixMaster for Southwest Junior High FACS Department from Jim Stromberg, $37,715 in Extreme Fundraising community donations for the Teen Center; $915 from Josie Johnson for Special Education equipment; $250 from Patriot Bank for Linwood Elementary SMART Boards; $2,500 1997 Ford Taurus for the Auto Tech program from Dan Koch; $350 Sun Interrogator automotive diagnostic machine for the Auto Tech program from Wally McCarthy Chevrolet; and $300 Picnic Table from Rainbow Foods for Columbus Elementary School.

The meeting recessed 8:28 – 8:35 p.m. When the meeting reconvened, all members were present.

9. OLD BUSINESS:

9.1 Unrequested LOA – Member Langness moved to adopt the Resolution Placing Rachel Peterson on an Unrequested Leave of Absence for the 2008-09 school year. The motion was seconded by Member Grafft, by roll call vote all members voted aye, none voted no and the resolution was adopted. (Resolution in official minutes book.)

9.2 Group Insurances – Member Grafft moved to award insurance proposals as follows:

- Dental Insurance to Delta Dental at a 4.48 reduction in premium.
- Long Term Disability Insurance to Liberty Mutual “combined bid w/Life at a 3.85% reduction in premium; and
- Life Insurance awarded to Liberty Mutual “combined bid w/LT” at a 7.41% reduction in premium.

The motion was seconded by Member Kieger, and by roll call vote all members voted aye and the proposals were awarded.
9.3 Paper Supply Bid – Member Langness moved to award the paper supply bids to the lowest bidders as follows:

<table>
<thead>
<tr>
<th>Supplier</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C.J. Duffey Paper Co.</td>
<td>$113,250.45</td>
</tr>
<tr>
<td>Pyramid School Products</td>
<td>18,134.30</td>
</tr>
<tr>
<td>Quill</td>
<td>793.50</td>
</tr>
<tr>
<td>School Specialty</td>
<td>402.00</td>
</tr>
<tr>
<td>Standard Stationery</td>
<td>1,270.30</td>
</tr>
<tr>
<td></td>
<td><strong>$133,850.55</strong></td>
</tr>
</tbody>
</table>

The motion was seconded by Member Kieger, by roll call vote all members voted aye and the bids were awarded. (Bid tabulation in official minutes book.)

9.4 Diesel Fuel RFP – Member Grafft moved to award the proposal for Diesel Fuel to the lowest bidder, Hartland Fuel Products, L.L.C. July 1, 2008 through June 30, 2010. The motion was seconded by Member Langness, by roll call vote all members voted aye and the motion carried. (Bid tabulation in official minutes book.)

9.5 Title I Reductions – Member Grafft moved to accept the administrative recommendation to reduce Title 1 ($78,148)/Non-Title 1 ($63,129) paraprofessional staff by 20 for the 2008-09 school year. The motion was seconded by Member Rapheal, and following discussion a roll call vote was taken and Members Bresin, Rapheal and Grafft voted aye, Members Corcoran, Gay, and Langness voted no, and Member Kieger abstained. The motion failed.

9.6 Additional Revenue for 2008-09 – Administration reported that the district will receive $51/pupil (approximately $400,000) in one-time funding from the state for the 2008-09 school year and due to enrollment changes, recommended adding a 1.0 FTE Kindergarten Plus teacher at Forest View Elementary, a .5 fourth grade teacher at Lino Lakes Elementary, and .5 Kindergarten Teacher at Scandia Elementary. They also recommended purchasing $135,500 in SMART Boards, and use the remaining funds (approximately $200,000) to offset diesel fuel increases.

Member Gay moved, seconded by Member Kieger to add a 1.0 FTE Kindergarten Plus teacher at Forest View Elementary, a .5 fourth grade teacher at Lino Lakes Elementary, and .5 Kindergarten Teacher at Scandia Elementary. By roll call vote Members Bresin, Corcoran, Gay, Grafft, Kieger and Rapheal voted aye. Member Langness voted no. Motion carried.

Member Langness moved to spend $141,277 for paraprofessional staff. He later amended the amount to $78,000. The motion was seconded by Member Gay. Following discussion, Member Langness removed the motion.
Member Langness moved to spend $78,000 on paraprofessional staff, $200,000 for diesel fuel, and $57,500 for SMART Board-style technology. The motion was seconded by Member Rapheal. By roll call vote Members Langness and Rapheal voted aye. Members Corcoran, Bresin, Gay and Grafft voted no. Member Kieger abstained. The motion failed.

Member Langness moved to spend $200,000 for diesel fuel. The motion was seconded by Member Kieger. All members voted aye and the motion carried.

Member Langness moved to rescind the $40,000 budget cut of paraprofessional staff approved in the March, 2008 budget reductions. Member Gay seconded the motion. By roll call vote Member Langness voted aye, Members Bresin, Corcoran, Gay, Rapheal and Grafft voted no, Member Kieger abstained. The motion failed.

Member Corcoran moved to call a Special Meeting to discuss budget issues. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

9.7 2008-09 Budget – Member Grafft moved to approve the district budget of $79,366,810.00 for the 2008-09 school year. The motion was seconded by Member Kieger, by roll call vote Members Bresin, Corcoran, Grafft, Kieger and Rapheal voted aye. Members Gay and Langness voted no. The 2008-09 budget was adopted.

9.8 Student Search Policy – Member Grafft moved to adopt the Search of Student Lockers, Desks, Personal Possessions and Student’s Person Policy #514. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

9.9 Academic Competition Policy - Member Grafft moved to adopt the Students Participating in National and World Academic Competitions Policy #533. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

9.10 Wellness Policy - Member Kieger moved to adopt Wellness Policy #546. The motion was seconded by Member Langness, all members voted aye and the motion carried.

9.11 Superintendent Future Contract – Member Grafft moved to adopt the Resolution of Intent to Offer a Future Contract to Superintendent Lynn Steenblock. The motion was seconded by Member Kieger, by roll call vote members Bresin, Corcoran, Grafft, Kieger and Rapheal voted aye. Members Gay and Langness voted no. The resolution was adopted. (Copy in official minutes book.)
9.12 Special Education Locations – Member Langness moved to approve the off-site Special Education Program locations for the Transition Program and the Day Treatment Program and authorized administration to execute their leases. The motion was seconded by Member Gay, by roll call vote all members voted aye and the motion carried.

9.13 Readiness Grant – Member Grafft moved, seconded by Member Kieger, to approve the “Ramp-Up to Readiness” Bush Design grant. All members voted aye and the motion carried.

10. NEW BUSINESS:

10.1 Tax Sheltered Annuities Policy – First reading of the Tax Sheltered Annuities Policy #307. Member Langness moved to dispense with the second reading and approve the policy. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

10.2 New FACS Courses - First reading of two new Family and Consumer Science Courses: Introduction to Culinary and Advanced Culinary. Member Grafft moved to dispense with the second reading and approve these courses. The motion was seconded by Member Gay, all members voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates and acknowledged communications.

As there was no further business, Member Grafft moved, seconded by Member Gay, to adjourn. All members voted aye and the meeting adjourned at 10:32 p.m.

Bill Bresin                                       President  Rob Rapheal       Clerk