A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, October 4, 2007, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio. Member Joe Grafft was absent.

Agenda Review – The agenda was reviewed and unchanged.

4. VISITORS:

Listening Session: Julie Corcoran and Rob Rapheal conducted the 6:00 p.m. Listening Session and reported that people came to talk about drug-sniffing dogs, marching band, and a newspaper report on a math issue in another school district.

Forest Lake City Council Member Greg Ochs gave an update on happenings throughout the city. The ball field complex in Fenway Park will open next year, senior housing and a strip mall is proposed to be built by the new Washington County Government Center, and FLAAA has received sizeable grants for construction of the community center bringing the total raised to $470,000 – almost halfway to their goal.

FLEA President Jeremy Swensen reported that the school year is off to a good start with Q Comp and the summer seminar, the Literacy initiative, and the Olweus bullying-prevention program is in all schools.

5. STUDENT ACHIEVEMENT:

Lino Lakes Elementary – Principal Jan Masterson introduced Tech Specialist Diane Giorgi, and classroom teachers Angela Orpen, Jill Schmidt, Amy Greenfield, and Katherine Papke demonstrated the Smart Board and how it is used in teaching and student lessons.

Literacy Curriculum Review – Curriculum Coordinator Kathy Briguet and Literacy/Language Arts teachers Karleen Boettner and Becky Haven presented a review of the preschool to twelfth grade Literacy curriculum.

POSITIVE HAPPENINGS:

Rob Rapheal reported that the district swimming pool offers on-line swim lesson registration and 60% of registrations are now done on-line. Aquatics also has a Master Swim program and offers private lessons.

Last Saturday Julie Corcoran attended a fundraising breakfast at Applebee’s for the EuroBand trip. A golf tournament was also held the same day attended by Rob Rapheal.
6. **REPORTS:**

Buildings & Grounds – David Gay reported that the committee reviewed the summer and fall projects, and discussed the steam lines at Forest Lake Elementary that need maintenance.

Communications – Eric Langness reported that the committee reviewed the 2007-08 Communications Plan, the new Title 1 brochure, and the new district information folder that will be provided to area realtors and new residents.

Finance – At the Finance Committee meeting, Julie Corcoran reported that the district expenditures and budget are on-track, they discussed networking, and get valuable input from district residents serving on the committee.

Policy – The Policy Committee reviewed the Administering Medications policy and the Directors’ job description policies.

Staff Welfare – Bill Bresin reported that the committee reviewed the new staff hires for 2007-08 and discussed FLEA contract negotiations.

Superintendent’s report: Superintendent Steenblock reported that teacher Q Comp is progressing, the Strategic Planning Committee will be meet again October 5 & 6, and the district will undergo a MDE Special Education monitoring and compliance review October 22-26.

7. **CONSENT AGENDA ITEMS:**

Member Kieger moved, seconded by Member Corcoran, to approve consent agenda items 7.1-7.4. All members voted aye and the motion carried.

7.1 Approved the meeting minutes of September 6 and 13, 2007.

7.2 Approved the Bills as of October 4, 2007.

7.3 Classified Personnel:

A. Resignation:
   1. Lori Johnson – eff. 9-17-07.
   2. Jeffrey Loeffler – eff. 9-5-07.
   3. Shelly Mahler – eff. 9-7-07.
   5. Denise Stream – eff. 8-20-07.

B. Employment:
   1. Jeremy Agnes – eff. 9-24-07.
   2. Melissa Brown – eff. 9-6-07.
   3. Thad Chergosky – eff. 8-20-07.
   4. Susan Davis – eff. 9-17-07.
   5. Dustina Erickson – eff. 9-11-07.
8. Cathleen Siebert – eff. 9-4-07.
10. Timothy Holte – eff. 8-30-07.
11. Monica Keckhafer – eff. 9-24-07.
12. Elizabeth Kelley – eff. 9-4-07.
14. Nicole Noren – eff. 9-4-07.
15. Yvonne Riebe – eff. 9-4-07.
17. Catherine Walker – eff. 9-17-07.
18. Krista Windisch – eff. 9-4-07.

C. Transfer:
1. Donna Abel – increase hours eff. 9-17-07.
2. Antoninette Anderson – increase hours eff. 9-4-07.
3. Judith Anderson – increase hours eff. 9-4-07.
4. Julie Brookman – increase hours eff. 9-24-07.
6. Linda Espelien – increase hours eff. 9-4-07.
7. Kimberly Gallegos – change hours eff. 9-4-07.
8. Marlene Gross – change hours eff. 9-4-07.
10. Sandra Knutson – increase hours eff. 9-4-07.
11. Lori Koneczny – to Title I Para/Noon Duty Supv. eff. 9-4-07.
12. Diane Lesnar – increase hours eff. 9-24-07.
13. Colette Luckow – to Cook Helper/Long Hour eff. 9-24-07.
15. Marcella McCarthy – increase hours eff. 9-4-07.
16. Judith Merrell – increase hours eff. 9-4-07.
17. Karen Owen – change hours eff. 9-17-07.
18. Barbara Proehl – increase hours eff. 9-4-07.
19. Diana Weller – increase hours eff. 9-4-07.

D. Unpaid Leave of Absence:

E. Approve Additional Positions:
1. Cook Helper/Short Hour position at FLHS, 3.5 hrs./day, 175 days/yr.
2. Noon Duty Supv. I position at Forest View Elem., 2 hrs./day, 35 wk./yr.

7.4 Licensed Personnel:

A. Unpaid Leave of Absence:
B. Non-Curricular Position (on non-contract status):
1. Ryan Adams – 7th grade co-Head and co-Assistant Football Coach (SW).
4. Zach Figueroa – 8th grade Head Football Coach (SW).
6. Elizabeth Slama – Assistant Yearbook Advisor (FLHS).
7. Don Spears – 8th grade Assistant Football Coach (SW).
8. Terry Szymanski – 7th grade Assistant Football Coach (CJH).
9. Scott Vetter – 7th grade co-Head and co-Assistant Football Coach (SW).

C. Change in Contract Status: Maria Kaiser – Remove “Yearbook Advisor” from contract effective at the end of the 2007-08 school year.

D. Resignation: Debra Kopas Martin – Resign effective immediately.

E. Employment (effective 2007-08 school year):
2. Nicole Staloch – Full-time regular contract.

F. Approve Contract to Resume Teaching Services: Sylvia Nelson - .5 contract.

8.0 Donations: Member Kieger introduced the resolution to accept with appreciation the following contributions and permit their use as designated by the donors. The motion was duly seconded by Member Langness, all members voted aye and the resolution was adopted. Donations: $24,205 from Wyoming Elem. PTA for educational materials, lyceums, hardships, 6th grade recognition, etc.; 4 backpacks with school supplies for Lino Lakes Elem. and 6 backpacks with supplies for Wyoming Elem. need students; $250 from First State bank of Wyoming to buy Recorders and Tubarios for Linwood Elem. music program; $50 from The River Bank for Linwood Elem. musical instruments; $1,462.256 for Lino Lakes Elem. and $1,467.66 for Scandia Elem. from Target Take Charge of Education; Dictionaries for the Scandia Elem. grade 3 Word-a-Day program from the Scandia-Marine Lions Club; $100 from Farmers Insurance for the Scandia Elem. calendar handbook; $500 from Fairview Hospital-Wyoming for student school supplies at Scandia Elem; $500 Crown Victoria automobile from John & Karin Pignato for the Auto Tech shop; and the use of a Bobcat and skills to drill holes for the PTO playground project at Lino Lakes Elem.

9. OLD BUSINESS: None.

10. NEW BUSINESS:

10.1 8-way Bus Stop – Member Langness moved to dispense with the first reading and approve two 8-way light bus stop exceptions at 8889 Scandia Trail and 15135 Lake Drive. The motion was seconded by Member Kieger, all members voted aye and the motion carried.
10.2 Medication Policy – Member Gay moved to dispense with the first reading and adopt the updated Administering Medication Policy #428. The motion was seconded by Member Rapheal, all members voted aye and the motion carried.

10.3 Job Descriptions – First reading of the Job Descriptions for Directors Policies #203, 204, 210, 211 and 214. Member Langness moved, seconded by Member Gay, to dispense with the first reading and adopt the policies. It was suggested that the public be allowed to review the policies prior to their adoption, whereby Members Langness and Gay agreed and removed their motion and second. This item will be placed on the next meeting agenda for Board action.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates and acknowledged communications.

There will be a Special School Board Meeting on Thursday, November 8, 2007 at 7 p.m. to canvass results of the November 6th General Election.

At 8:21 p.m. Member Langness moved, seconded by Member Kieger, to recess the regular meeting to go into closed session to discuss FLEA negotiations. The closed meeting convened at 8:30 p.m. All members except Joe Grafft were present. Also present were Lynn Steenblock and Ron Spies.

The regular meeting reconvened at 9:12 p.m. with all members present except Joe Grafft. As there was no further business, Member Gay moved, seconded by Member Rapheal, to adjourn at 9:13 p.m. All members voted aye and the meeting adjourned.