A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order at 7:00 p.m. on Thursday, May 24, 2007, at the School District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Julie Corcoran, David Gay, Joe Grafft, Dan Kieger, Eric Langness, Rob Rapheal, and Superintendent Lynn Steenblock, ex officio.

4. VISITORS:

Listening Session: Joe Grafft and Eric Langness conducted the 6:00 p.m. Listening Session where one person had a question on donations that the Superintendent will check on.

Linda Yeager spoke regarding the proposed background check policy and questioned making volunteers pay a fee.

Greg Oaks from the Forest Lake City Council reviewed his map of Fenway Athletic Park and talked about the upcoming developments near the intersection of Highway 97 and North Shore Trail. They believe the park will be ready to go by next summer.

5. STUDENT ACHIEVEMENT:

FFA Student Achievements – Students Caitlin Sapa, Mark Sandager, Nora Nolden, Michelle Medina, and Katie Miron explained the competitions that they competed in at the State FFA Convention where they were named one of the state’s 10 best and identified as Minnesota’s premier group in the area of chapter development. They also plant flowers in the community, compete at the State Fair, have a spring open house and a summer school program. Congratulations to Mr. Marzolf for his induction into the Minnesota FFA Hall of Fame. The Ag Department’s website address is: http://hs.forestlake.k12.mn.us/FFA

Community Education – Cindy Saarela, ECFE Coordinator, talked about ECFE being a pilot site for visual spatial learning. She also presented information about their plans for a nature explore classroom that is expected to be completed by September 2007 with an open house scheduled for September 5, 2007.

Positive Happenings:

Student Victoria Yeager has been named one of the Scholars of Distinction in the theater arts area. Rob Rapheal attended the Scandia Elementary School Memorial Day Program. Dan Kieger attended the bus driver and mechanics monthly meeting. Many of the School Board members commented about how wonderful the music concerts throughout the school district have been.
6. **REPORTS:**

**Buildings & Grounds** – Dan Kieger reported that at the last meeting the Buildings and Grounds Committee discussed the long-range plan, the legislative update, group use of signs, and security concerns.

**Communications** – Eric Langness reported that at the last meeting the Communications Committee reviewed the following: updates to the Century Junior High School website which should be ready at the beginning of the school year, the student survey which is part of the strategic planning process and will be administered in the fall of 2007 and the spring of 2008, the parent feedback survey which is on our websites, and flyers that will primarily be used by realtors.

**Finance** – Julie Corcoran reported that at the last meeting the Finance Committee discussed budget expenditures and categories.

**Policy** – Rob Rapheal reported that at the last meeting the Policy Committee worked on the new background check policy with regard to who should have the background checks and who should pay. The 1st reading of this policy is scheduled later on the agenda.

**Staff Welfare** – Bill Bresin reported that at the last meeting the Staff Welfare Committee reviewed the Q-Comp update and teacher informational meetings. A tentative June 6, 2007 School Board meeting was scheduled for Q-Comp. There was an update of FLAPOP and discussion regarding beginning negotiations with FLEA.

**Superintendent’s report:**

1) Due to bad weather the District Retirement Recognition was postponed until Wednesday, May 30, 2007, at 4 pm in the Media Center at the Senior High School.

2) Q Comp – Administration is finishing up with the teacher information meetings. The application, MDE summary, and PowerPoint presentations are all posted on the Intranet. The FLEA votes takes place next week. A tentative school board meeting was scheduled for Wednesday, June 6, 2007, at 7 pm.

3) Student Scott Isaacson is a National Merit Scholar. A reception will be held at the June 28, 2007 School Board meeting from 6:30-7 pm with Scott being recognized by the School Board at 7 pm.

4) The legislature finalized their work. Mr. Martini reviewed an editorial from the Star Tribune and how the school district will be affected. It will mean cuts for the 2008-09 school year.

7. **CONSENT AGENDA ITEMS:**

Member Grafft moved, seconded by Member Langess to approve consent agenda items 7.1-7.4. All members voted aye and the motion carried.
7.1 Approved the Minutes of May 3, 2007 and May 14, 2007.

7.2 Approved the Bills as of May 24, 2007 totaling $380,466.76, broken into the following funds: General Fund $130,799.42; Food Service Fund $131,102.69; Transportation Fund $20,457.56; Community Service Fund $16,492.00; Capital Outlay Fund $50,975.37; Trust/Agency $2,334.80; Grants – SDE $1000.13; Non Public Schools $290.73; Federal Program Fund $26,929.83; Maroon Gold Spct Ctr $84.23.

7.3 Classified Personnel:

A. Retirement: Sharon Dietrich – effect. 8/30/07

B. Resignation:
   1. Jamie Ekblad – effect. 6-8-07
   2. Jill Fisher – effect. 5-24-07
   3. Jean Ommen – effect. 5-16-07

C. Employment:
   1. Adair Russell – Sub. Bus Driver effect. 5-1-07
   2. Bridget Froehle – Sub. Bus Driver effect. 5-1-07
   3. Gregory Hennessey – Sub. Bus Driver effect. 4-26-07
   4. Steve Hjulberg – Bus Driver effect. 4-24-07

D. Transfer:
   1. Sherry Miller – Custodian effect. 5-14-07
   2. Virginia Rohe – Cook Helper/Long Hour effect. 5-21-07
   3. Thomas Wiss – Custodian effect. 4-30-07

E. Unpaid Leave of Absence:
   1. Judy Peterson – 4/27/07 through 6/8/07

F. Decrease in Hours: Cook Helper/Long Hour to Cook Helper/Short Hour, from 4 hrs/day to 3 hrs/day, 175 days/yr.

7.4 Licensed Personnel:

A. Non-Curricular Position (on non-contract status):
   1. Linda Caddy – Photo Club Advisor (SW).
   2. Mike Coffee - .5 Boys’ Assistant Track Coach (FLHS).
   3. Aaron Forsythe – Boys’ Head Hockey Coach (FLHS).
   5. Mike Johnson – Visual Arts Club Advisor (Century).
B. Change in Contract Status:
1. Kristine Granias - .5 sixth-hour assignment for 06-07.
2. Heidi Link – Release from .83 contract & approve full-time contract for 07-08.
3. Elizabeth Slama – Release from .84 contract & approve full-time contract for 07-08.
5. Susan Witthuhn – Release from .5 contract & approve full-time contract for 07-08.

C. Resignation:
1. Benjamin Fisher – Resign effect. end of day 6-8-07.

D. Employment:
Jeffrey Ion – Elementary School Principal effect. 7/1/07.

7.5 Donations: Member Grafft moved, seconded by Member Langness, to accept the following donations with a thank you to all. All members voted aye and the motion carried. $350.00 from The McNeely Foundation for Columbus Elementary Special Education classroom supplies, $700.00 from Lino Lakes Lions for student expenses for Intl. FPS competition for Lino Lakes Elementary, $50.00 from Wells Fargo Community Support Campaign for the Wyoming Elementary reading incentive, $145.80 from the Box Tops for Education for Wyoming Elementary educational supplies, $250.00 from Patriot Bank MN for Forest Lake Senior High School golf program expenses, $106.87 from Mr. Thomas Nerud for Adult Basic Education program funding, Dummy’s Restaurant for the use of 14 tables for Scandia Elementary Arts & Academic Fair, Scandia Fire Department for the use of 12 tables for the Scandia Elementary Arts & Academic Fair, $20 from Cub Foods for refreshments for the evaluators of the Scandia Elementary Arts & Academic Fair, $125 from VFW Post 4210 for the rental of 25 tables for the Scandia Elementary Arts & Academic Fair.

8. OLD BUSINESS:

8.1 Adopt School Discipline Policy #515 – Member Kieger moved to approve the policy as presented. David Gay explained that Olweus bullying language was implemented along with making the elementary and secondary sections more consistent. The motion was seconded by Member Gay, by roll call vote all members voted aye and the motion carried.

8.2 Adopt Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Election – Member Grafft moved to approve. Four seats are up for election this year. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.

8.3 Adopt 2007-08 Budget – Member Grafft moved to approve. Mr. Martini presented budget information and said that the outlook for 2007-08 is bleak. There was discussion on the drawdown and unreserved fund balances, staff adjustments and whether or not to approve the budget now or at another time prior to the June 30th deadline. The motion was seconded by Member Rapheal, 5 members voted aye (Bill Bresin, Julie Corcoran, Joe Grafft, Dan Kieger, and Robert Rapheal), 2 members voted nay (Eric Langness and David Gay) and the motion was adopted 5-2.
8.4 Adopt Structural Balance Report – Member Langness moved to adopt the Structural Balance report on the Forest Lake Association of Professional Office Personnel Employment Agreement for 2006-08. The motion was seconded by Member Gay, all members voted aye and the resolution was adopted.

8.5 Ratify Forest Lake Association of Professional Office Personnel Employment Agreement – Member Langness moved to ratify the 2006-08 Forest Lake Association of Professional Office Personnel Employment Agreement. The motion was seconded by Member Rapheal, by roll call vote all members voted aye and the motion carried.

8.6 Award Bid for Milk Products – Member Gay moved to approve Dean Foods as the vendor for milk for the 2007-08 school year at $271,956.50. The motion was seconded by Member Rapheal, all members voted aye and the motion carried.

8.7 Award Bid for District Paper Supplies – Member Langness moved to approve the bid from C. J. Duffey Paper Company for $90,973.29, Corporate Express for $355.52, and Pyramid School Products for $12,783.50 for a total of $104,112.31. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

9. **NEW BUSINESS:**

   9.1 First reading of new Policy 438 – Employment and Auxiliary Volunteer Background Checks: There was discussion on who should have a background check and who should pay for it. The background check would only need to be done once unless the policy changes. This item will be placed on the next agenda for Board action.

10. **COMMUNICATIONS:** The School Board reviewed upcoming calendar dates and acknowledged communications.

As there was no further business, Member Grafft motioned, seconded by Member Langness, to adjourn the meeting at 8:56 p.m. All members voted aye and the meeting adjourned.

Bill Bresin                                        President  Rob Rapheal       Clerk